



# APPIAN COMMERCIAL LENDING

## INITIAL LOAN SUBMISSION FORM

### REFERING PARTY INFORMATION

Company name: \_\_\_\_\_ Cell number: \_\_\_\_\_  
 Name: \_\_\_\_\_ Fax number: \_\_\_\_\_  
 Email: \_\_\_\_\_ Office number: \_\_\_\_\_

### SUBJECT PROPERTY INFORMATION:

Loan Purpose:  Purchase  Refinance  Cash-Out

Occupancy:  Owner  Investment

Property Type:  Single Family (Non-Owner)  Daycare  
 Multi-Family  Land  
 Office  Retail  
 Warehouse/Industrial  
 Assisted Living Other: \_\_\_\_\_

Number of Units: \_\_\_\_\_ Subject Sq. Ft. \_\_\_\_\_ Appraisal?:  Yes  No

Property Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ County: \_\_\_\_\_

Loan Amount Requested: \_\_\_\_\_ LTV: \_\_\_\_\_%

Previous Sale Price: \_\_\_\_\_ Previous Sales Date: \_\_\_\_\_

Current Sale Price: \_\_\_\_\_ Current Sales Date: \_\_\_\_\_

Estimated "As-Is" Value: \_\_\_\_\_ Existing Liens: \_\_\_\_\_

Purpose of Loan: \_\_\_\_\_

### Borrower Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Credit Score: \_\_\_\_\_

### Comments/Plans for Repayment/Exit Strategy:

\_\_\_\_\_  
\_\_\_\_\_

How did you hear about us? \_\_\_\_\_



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## GENERAL LOAN SUBMISSION CHECKLIST

Appian Commercial Lending is a commercial brokerage and has the ability to fund a transaction in as little as 14 days. The ability to fund often has to do with the organization of the borrower/property information. In order to receive the fastest service from Appian Commercial Lending, we ask that you submit all of the following information with your submission package. Not all items requested may be applicable to you.

**A 1003 mortgage application in most cases will be sufficient to begin the loan process.**

- EXECUTIVE SUMMARY:** A statement about intended purpose of loan, how the loan is intended to be repaid, why the Borrower needs a loan, when the Borrower needs the funds.
- APPLICATION:** Either a specific online application at [www.AppLending.com](http://www.AppLending.com) or Form 1003 is required for all loans.
- CREDIT AUTHORIZATION:** Please provide a credit report or a Credit Authorization Form for all Borrowers and Key Principals.
- PROPERTY INFORMATION:** On strictly asset based loans we will require less documentation Last two (2) years operation statements and tax returns.  
YTD operating statement and budget.  
Detailed Rent Roll.  
Copy of most recent Property Tax Assessment Notice and Tax Bill.  
Copies of all leases.  
Copy of Existing Insurance Policy.  
Copy of Existing mortgage documents, if applicable.  
Color pictures of property.
- THIRD PARTY REPORTS:** Include copies of existing appraisal, engineering, environmental, title and survey reports as available. Quick Funding may require reports to be updated or reissued; the submission helps speed the closing process.
- CONTRACTS/ AGREEMENTS:** Include any purchase, sale, or option contracts/agreements. Include any/all service agreements, management agreements, etc. with respect to the operations of the property. We will need a signed Appian Commercial Lending fee agreement completed.
- PAYOFF LETTERS:** Include all payoff letters stating mortgage balances owed and/or real estate tax bills substantiating any back taxes owed.
- BORROWER INFORMATION:** Personal Financial Statement for Borrower & Key Principals  
Resume or personal history description of Borrower and Key Principals  
Copies of all organizational documents and any amended documents of the entity that will be the Borrower.



**LOAN PROCESSING FEE DEPOSIT:** Due to the amount of time involved in reviewing and packaging each Loan Request, we charge an initial loan processing set up and review fee of \$1,495 before we can submit your loan to investors. This fee is due when receiving your loan pre-qual form or with your online application. This fee is paid for the use of our priority processing software; loan packaging and loan lender loan search tools. Once we receive the initial payment, we will set up the file into our software and begin working file.

**Payment**

**\$1,495.00**

Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

This authorization is to remain in full force and effect for this transaction only, or until such time that my indebtedness to **Appian Commercial Lending** for the amount listed below is fully satisfied. The specific debit to my account authorized herein may only post on or after the EFFECTIVE DATE listed above, and in no event may the debit transaction post to my account prior to said date. I may only revoke this authorization by contacting **Appian Commercial Lending** directly at the address and phone number listed above, and only in the case that I return the goods, product, and/or service provided to me by **Appian Commercial Lending** pursuant to their particular return policy in effect the date this authorization is granted.

**Name:** \_\_\_\_\_ **(Please Print) Date:**   /   /

**Signature:** \_\_\_\_\_

**Complete form and fax to 877-391-3787 or email [support@aplending.com](mailto:support@aplending.com)**